How to Make an Individual Appointment for Peer Academic Coaching


2. Click the blue Schedule an Appointment button.

3. For “What type of appointment would you like to schedule?” select Additional Support Services.

4. For “Service” select Peer Academic Coaching under the Student Success Center heading.
5. Click the blue **Find Available Time** button.

6. You will now see all of the appointment options for this service.
   a. You will see the appointment times available for Peer Academic Coaching
   b. You can search based on a specific coach, or by meeting types (in-person versus virtual) in the left column under the calendar.

7. Once you click on an appointment time that works for you, be sure to review all details of the appointment, including whether the meeting is virtual or in-person, and then click **Schedule**.